

Ad-Hoc Senior Advisory Committee

- I. Purpose: The Senior Advisory Committee is an ad-hoc committee of the Board of Selectmen, established on January 12, 2017 for a one year period. The committee will expire January 31, 2018 or when their tasks have been completed, whichever is sooner.

The committee is charged with assisting the Board of Selectmen with the development of a vision and plan for:

1. How the needs of the Kennebunkport senior citizens can be met.
2. What role the Town should have in offering and/or facilitating the delivery of services.
3. Offering recommendations for consideration by the Board of Selectmen including developing a list of programs, services and facilities that could be offered or enhanced and identify how those could be funded and implemented.
4. Identifying a list of current and future needs of senior citizens and how the Town should be prepared to respond to those needs.

II. Appointment:

- a. The Board of Selectmen shall make appointments to this advisory committee.
- b. The committee may consist of at least 5 members, but not more than 7 members.
- c. Committee members shall be residents of the Town of Kennebunkport.

III. Organization:

- a. The Board of Selectmen shall appoint the Chair of the committee.
- b. The chair shall call the meetings to order and set the agenda for each meeting.
- c. The secretary shall record the minutes and actions at each meeting.
- d. Meetings shall be posted via the methods normally used by the Town.

IV. Duties:

The Senior Advisory Committee will:

- a. Establish a liaison with other agencies and town departments which have relevant concerns.
- b. Gather information from seniors and interested entities working on behalf of seniors so that the committee may advise the Board of Selectmen.
- c. Identification of resources needed by resident seniors through partnering with other organizations and agencies, such as medical services, home maintenance, recreation, and senior housing.
- d. An educational effort to inform seniors regarding available services provided by the Town, State, and other agencies.
- e. Identified senior needs within our community that are currently not addressed by Town or other agency services.
 - (a) Needs will be separated into immediate concerns, and potential future issues.
 - (b) The committee will also address the difference between services not available, and those for which seniors may need financial assistance.
- f. Development of a volunteer base which may assist in the delivery of needed services.

The Senior Advisory Committee will provide a written report of their findings to the Board of Selectmen prior to the end of their term.